UNIVERSITY OF NAIROBI COLLEGE OF AGRICULTURE AND VETERINARY SCIENCES FACULTY OF AGRICULTURE DEPARTMENT OF AGRICULTURAL ECONOMICS INTERNAL-MEMO

FROM: Chairman, Agricultural Economics **DATE:** 17th September 2013

TO: All Staff

SUBJECT: PROGRESS IN TEACHING 1ST SEMESTER 2013

Teaching started on 10/9/2013 in all of the programmes. So far, only paid-up and registered students are allowed to attend classes and lecturers have been requested to reinforce class attendance register to monitor student's class attendance.

All students with special/supplementary exams have been written to and list of the students, course codes and titles for exams to be taken are available in the Department. All special/supplementaries begin on 30/9/2013.

Exams from Prof. Ackello-Ogutu, Prof. Willis Kosura, Prof. Mbogoh, Dr. Mugivane, Dr. Jakinda and Mr. Busienei have been set for CMAAE 3rd Semester students exams start on 30th September 2013.

MSc in AICM have done their third Semester Exams and are preparing for their proposal presentations on 28/9/2013. Teaching load in BSc Agricultural Education and Extension should be less due to engagement of part-timers, contract and tutorial fellows. The teaching has been reinforced by mainly former lecturers from Kenya Teacher Science through school of education, Kikuyu and include Ms Wanjee Kariuki, Ms Mary Inuani Babu and Dr. Inyenga who will be in charge of Biology Methods, Agriculture Methods, Teaching, Education Science and Administration. Ms Kinyua takes TCT and Mr. Chemoita will handle Agricultural Extension Methods, Extension Education and Practices.

The MSc in AICM will benefit from the services of Mr. Hillary Nyanganga and Dr. John Musyoka. Dr. Hezekiah Agwara who has completed his studies in the USA has been engaged to teach Development Economics, Agricultural Development Entrepreneurship and Microeconomics. Dr. Agwara will greatly assist in postgraduate supervision.

We are expecting reinforcement in BSc Agribusiness Management especially in financial accounting and taxation areas. For the time being Mr. Nderitu will teach Business Accounting, Business Taxation and Industrial Book keeping.

Introduction to management Accounting and Risk Management. In addition to those left by Dr. JJ Okello have not been assigned so far.

The above DSP May be called upon to assist the Department in duties to be assigned, specifically and of priority, coordination of Examinations, timetabling, Teaching Practice and website Management. Due to shortage of space, offices will have to be shared and I request staff with offices to cooperate in sharing offices even with part-timers.

Dr. Fred I. Mugivane Chairman Department of Agricultural Economics.