



UNIVERSITY OF NAIROBI

ORIENTATION PROGRAMME OF FIRST YEAR STUDENTS, 2020/2021 ACADEMIC YEAR- CAE, CAVS, CBPS, CEES, CHS, CHSS & ODeL

1. PREAMBLE

The University of Nairobi wishes to take this early opportunity to congratulate and welcome all the students who have been selected for the various degree programmes at the premier university, the University of Nairobi.

In order to give each one of you time to settle down and adjust to the (new) life with ease, the University of Nairobi has dedicated one week of orientation into the various aspects that would form part of your lifestyle for the period of stay at the university.

The orientation of new students joining the University is done in order to, *inter alia*:-

- i) Acquaint the students with the University policies and procedures.
- ii) Help the students adjust to the new life at the University
- iii) Introduce the students to Senior Officials of the University
- iv) Familiarize the students with the facilities and amenities available in the University, which include but not limited to:-
 - a) Academic facilities such as; Libraries, Lecture Theatres, Laboratories, Bookstore etc.
 - b) Welfare facilities such as medical, counseling, accommodation, catering and games
 - c) Social activities, clubs and societies

The orientation will be to a large extent college-based. Thus, students will be exposed in detail to the facilities in their respective colleges and campuses, and in general to those of the entire University.

2. **HELP DESK & HELPLINES**

There will be a help desk set up at every registration point for assistance. The Admissions Office (Undergraduate students) and Graduate School (Postgraduate students) will however serve as the central help desk.

*Tel. contacts: Academic Registrar 0204913199/3027/3196/3067/3065
Graduate School 0204913128/3129/8030/8032
Customer Experience Centre contacts: 0204910000, 0204914112*

HELPLINES

Students who may face difficulties in locating the registration links should get in touch with the office of the Academic Registrar, Director Graduate School, the respective College Registrars or Dean of Students/Assistant Deans of Students on the contacts shown below:

| OFFICE | CONTACT | TEL: | EMAIL |
|---------------------------------|---|---|--|
| Academic Registrar | Deputy Registrar (Admissions) | 020 491 3065/ 3066/3199/3027/3067/3196 | reg-academic@uonbi.ac.ke; admissions@uonbi.ac.ke |
| Director Graduate School | Deputy Director Admissions | 0204913128/3129/8030/8032 | gs-admissions@uonbi.ac.ke registrar-gs@uonbi.ac.ke |
| CAVS | College Registrar | 0731603475; 0717542186 | registrar-cavs@uonbi.ac.ke |
| CAE | College Registrar | 0721257746 | registrarcae@uonbi.ac.ke |
| CBPS | College Registrar | 0202139244; 0775239244 | registrar-cbps@uonbi.ac.ke |
| CEES | College Registrar: Kikuyu Campus Kenya Science Campus | 0703634415; 0202527161 0727211426 | registrar-cees@uonbi.ac.ke |
| CHS | College Registrar | 2726300 ext 43003 | registrar-chs@uonbi.ac.ke |
| CHSS | College Registrar | 0204913227/3235 | registrar-chss@uonbi.ac.ke |
| ODEL | College Registrar | 0204918039 | registrar-odel@uonbi.ac.ke |
| Dean of Students | Dean of Students | 0202318954 | dean-students@uonbi.ac.ke counselor@uonbi.ac.ke |
| Student Counsellor, CAE | Dr. Geoffrey Ngigi | 0727 805 888 | ngigi@uonbi.ac.ke |

| | | | |
|--|--------------------------------|------------------------------|--|
| Assistant Dean of Students CHS | Cleophas Waema | Tel:2726300 Ext. 44001 | m.waema@uonbi.ac.ke |
| Student Counsellor CAVS | Mrs. Hellen Omwenga | 0721 850 452 | homwenga@uonbi.ac.ke |
| CBPS Assistant Dean of Students Student Counsellor | Lucy Gikundi Ms. Lucy Kamau | 0722 657 139 0725 683 419 | ljiomba@uonbi.ac.ke lucygitangu@uonbi.ac.ke |
| CEES Kenya Science Campus Assistant Dean of Students | Mr. Samson Muinde | 0725725 263 | samuinde@uonbi.ac.ke |
| Kikuyu Campus Assistant Dean of Students | Dr. Pamela Lunjalu | 0722387064 | pamlunjalu@uonbi.ac.ke |
| CHSS Assistant Dean of Students | Mr. Paul Muia | 0721605807 VOIP:3032 | assistant-dean-chss@uonbi.ac.ke |

3. **PHOTOGRAPHY**

Please ensure you scan your passport photograph and upload in the system. Thereafter, log on to the student portal to place your request for student ID as detailed in the Joining Instructions document JI/17. The IDs will be availed to the respective Deans'/Directors' offices once printed for your collection.

4. **OFFICE OF THE DEAN OF STUDENTS**

The Office of the Dean of Students is located on the ground floor of ***Gandhi Wing (Main Campus)***. Officers in the Dean of students Office, among them Counselors and the Placement Officer will be available during the orientation week and throughout the Academic Year for consultation and/or assistance that any student may require. Please refer to the Joining Instructions document JI/10 (Undergraduates) for more information.

Within Colleges, the officers of the Dean of Students' office may be consulted at the offices as shown below. The contact details of the officers are provided in 2 above

- College of Agriculture & Veterinary Sciences** - Games Office
- College of Architecture & Engineering** - ADD
- College of Biological & Physical Sciences** - Principal's office, Old Mansion building
- College of Education & External Studies:**
- Kikuyu Campus - Administration Block
 - Kenya Science Campus - Administration block
- College of Health Sciences** - Principal's annex office No.5
- College of Humanities and Social Sciences:**
- Main Campus - Education Building
 - Lower Kabete Campus - Administration Block, 1st Flr
 - Parklands Campus - Administration Block A

5. **CHAPLAINCY**

The University recognizes the need for services of a spiritual nature, over and above the other services offered. Our Chaplaincy is staffed by religious leaders (Protestant, Catholic and Muslim) and offers general support and guidance while also drawing attention to the spiritual value within the various faiths.

The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include guidance, conducting religious ceremonies, for instance, weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University.

The University Chaplaincy is located in Gandhi Wing Main Campus, adjacent to Extra Mural Office of the College of Education and External Studies

The contacts are: 0204918117/8116/8118

6. **PROGRAMME FOR THE ORIENTATION WEEK**

DAY ONE: MONDAY AUGUST 31, 2020

REPORTING AND REGISTRATION

9.00 – 11.00 Welcome by:

Deputy Vice-Chancellor (Academic Affairs)
 Academic Registrar
 Director ICTC

TABLE 1: REGISTRATION SCHEDULE

UNDERGRADUATE PROGRAMMES

| FACULTY/ SCHOOL/ INSTITUTE | DEGREE PROGRAMME |
|---|---|
| Faculty of Agriculture | B. Sc. (Agriculture) B. Sc. (Food Science and Technology) B. Sc. (Food Nutrition and Dietetics) B. Sc. (Agribusiness Management) B. Sc. (Agricultural Education and Extension) B. Sc. (Horticulture) B. Sc. (Range Management) B. Sc. (Management of Agro-Ecosystems & Env.) |
| Faculty of Veterinary Medicine | Bachelor of Veterinary Medicine B.Sc. (Fisheries & Aquaculture Management) Bachelor of Science (Wildlife Management) B.Sc. (Leather Technology) |
| School of The Arts and Design | Bachelor of Arts (Design) Bachelor of Arts in Interior Design |
| School of The Built Environment | Bachelor of Architectural Studies/Bachelor of Architecture Bachelor of Real Estate Bachelor of Arts (Planning) Bachelor of Construction Management Bachelor of Quantity Surveying |
| School of Engineering | B. Sc. Civil (Engineering) B.Sc.(Electrical & Electronic Engineering) B.Sc.(Mech. Engineering) B.Sc.(Geospatial Engineering) B.Sc (Env. & Biosystems) |
| School of Medicine | Bachelor of Medicine and Bachelor of Surgery B.Sc. (Biochemistry) B.Sc. (Medical Lab. Science & Technology) |
| School of Pharmacy | Bachelor of Pharmacy |
| School of Dental Sciences | Bachelor of Dental Surgery |
| School of Nursing Sciences | B. Sc. (Nursing) |
| School of Physical Sciences | Bachelor of Science (B. Sc.) B. Sc. (Geology) B. Sc. (Meteorology) B. Sc. (Industrial Chemistry) B.Sc.(MicroprocessorTech.& Instrumentation) |

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|---|--|
| | B.Sc.(Astronomy and Astrophysics) B. Sc. (Chemistry) B.Sc. Petroleum Geoscience |
| School of Mathematics | B. Sc. (Actuarial Science) B. Sc. (Mathematics) B. Sc. (Statistics) |
| School of Biological Sciences | B. Sc. (Biology) B.sc. (Microbiology & Biotechnology) B. Sc. (Env. Conservation & Natural Resources) |
| School of Computing & Informatics. | B. Sc. (Computer Science) |
| School of Education | B. Ed. (Arts) B.Ed. (Early Childhood Ed.) B.Ed. (Phy. Ed.& Sports) B. Ed. (Science) B. Ed. (ICT) |
| Faculty of Arts | Bachelor of Arts Bachelor of Information Science |
| IAGAS | B. A. Anthropology |
| School of Economics | Bachelor of Economics Bachelor of Economics & Statistics |
| School of Journalism & Mass Communication | B.A. Journalism & Media Studies B.A Broadcast Production |
| School of Business | Bachelor of Commerce(B.Com) |
| School of Law | Bachelor of Laws(LLB) |
| School of Open & Distance Learning | Bachelor of Project Planning & Management |

POSTGRADUATE PROGRAMMES

For details/listing of Postgraduate programmes, please visit <https://graduateschool.uonbi.ac.ke>

DAY TWO: TUESDAY SEPTEMBER 01, 2020

9.00 a.m - 5.00 p.m.

Course registration in the Faculty/School/Institute/Centers and Departments.

2.00 p m - 3.30 p m

Address by Director Graduate School.

For Postgraduate Students only

DAY THREE: WEDNESDAY SEPTEMBER 02, 2020

9.00 a.m. - 1.00 p.m. - Address by Principals,
Deans/Directors of Faculties/Institutes/Schools, Chairmen of Departments,
(*College Registrars to Coordinate*)

2. 00 p.m. - 5.00 p.m. - Course Registration to continue
at respective Faculties/Institutes/Schools and Departments.

DAY FOUR: THURSDAY SEPTEMBER 03, 2020

9.00 a.m. - 10.00 a.m. - Vice Chancellor's Address

Thereafter students to continue with Course Registration at their respective
Faculties/Institutes/Schools

DAY FIVE: FRIDAY SEPTEMBER 04, 2020

9.00 a.m. - 1.00 p.m. - Library Orientation

2.00 p.m. - 5.00 p.m. - Students to continue with Course
Registration at their respective
Faculties/Institutes/Schools

END OF ORIENTATION

PREPARATIONS AND COMMENCEMENT OF ONLINE LEARNING

MONDAY 7th - FRIDAY 18th SEPTEMBER, 2020

SENSITIZATION/TRAINING ON ONLINE LEARNING

All students are required to attend the sensitization/training sessions.
A schedule for the week will be provided in due course.

MONDAY 21st SEPTEMBER 2020

COMMENCEMENT OF TEACHING AND LEARNING

8.00 A.M. Lectures begin. All students to start attending lectures as
per the Teaching Timetables.